

REQUEST FOR EXPRESSIONS OF INTEREST

MINISTRY OF FINANCE REPUBLIC OF TAJIKISTAN

ACCESS TO MARKETS AND ADAPTATION FOR LIVESTOCK (AMAL) PROJECT

CHIEF FINANCE SPECIALIST (NATIONAL)

RFP Reference No.:	MOF/AMALP/CS/IC/2026-3
Grant No.:	2000006040
Country:	Republic of Tajikistan
Duration:	12 months with possibility of extension
Issued on:	July 16, 2026
Deadline:	04.08.2026

The Government of the Republic of Tajikistan and IFAD have signed the Financing Agreement for the Access to Markets and Adaptation for Livestock (AMAL) Project, financed through IFAD Grant No. 2000006040 in the amount of USD 19.72 million. The Project is designed to improve livelihoods and conditions of livestock smallholders and pastoral communities by increasing incomes, nutrition and resilience through inclusive and climate-adapted livestock value chains.

The Project will be implemented in selected districts of Khatlon, Sughd and the Districts of Republican Subordination. It consists of three main components:

Component 1 – Improving Livestock Productivity and Climate Resilience;

Component 2 – Market Access, Enterprise Development and Improved Nutrition; and

Component 3 – Enabling Policy Environment and Project Management.

The implementation arrangements of the Project require strong financial management, internal controls, budgeting, accounting, financial reporting, disbursement management and audit follow-up. The Financing Agreement provides for Designated Accounts and Project Accounts for the PIU under the Ministry of Finance and CIIP-CEP, while project expenditures must be managed in accordance with approved Annual Work Plans and Budgets, procurement plans, IFAD requirements and national regulations.

In this context, the PIU intends to recruit a Finance Specialist to ensure sound financial management of the AMAL Project. The Finance Specialist will be responsible for establishing and maintaining the project financial management system, managing accounting and financial reporting, supporting budgeting and forecasting, overseeing Designated and Project Accounts, coordinating audits and ensuring compliance with the Financing Agreement, IFAD financial management requirements, the Project Implementation Manual and applicable legislation of the Republic of Tajikistan.

Tasks and Scope of Services

The Finance Specialist shall be responsible for the following:

- Establish and maintain project financial management systems in accordance with IFAD requirements.
- Ensure effective implementation of internal control procedures.
- Maintain proper accounting records and financial documentation.
- Supervise project accounting and financial operations.
- Ensure proper management of Designated Accounts and Project Accounts.
- Coordinate preparation of project budgets and financial forecasts.
- Support preparation and updating of Annual Work Plans and Budgets (AWPBs).
- Monitor project expenditures against approved budgets.
- Provide financial analysis and recommendations to project management.
- Ensure timely recording of project financial transactions.
- Oversee operation and maintenance of the project accounting system, including 1C software.
- Prepare monthly, quarterly, semi-annual and annual financial reports.

- Consolidate financial information received from implementing entities as required.
- Ensure financial reports are prepared in accordance with IFAD requirements.
- Monitor project cash flow requirements.
- Review withdrawal applications and supporting documentation before submission.
- Coordinate with IFAD and financial institutions on disbursement matters.
- Ensure proper use of project funds and compliance with financing conditions.
- Coordinate preparation for internal and external audits.
- Facilitate audit missions and financial reviews.
- Monitor implementation of audit recommendations.
- Ensure compliance with the Financing Agreement, IFAD financial management requirements and applicable regulations.
- Monitor financial performance of the project.
- Identify financial risks and recommend corrective measures.
- Support supervision missions, implementation support missions, mid-term review and project completion activities.
- Functional financial management system established and maintained.
- Accurate accounting records maintained.
- Financial reports prepared and submitted on time.
- Designated Accounts and Project Accounts properly managed.
- Audit requirements fulfilled in a timely manner.
- Audit findings and recommendations addressed.

Qualifications and Experience

The Finance Specialist should satisfy the following qualifications and criteria:

- Bachelor's degree in accounting, finance, economics, business administration or related field. A Master's degree and/or professional accounting qualification will be an advantage;
- At least five (5) years of relevant professional experience in financial management, accounting, auditing or related fields;
- Experience in financial management of donor-funded projects, public investment projects or development programmes;
- Experience in budgeting, accounting, financial reporting and internal controls;
- Knowledge of accounting software and computerized financial management systems;
- Familiarity with financial management requirements of international development organizations will be an advantage;
- Knowledge of accounting and financial regulations of the Republic of Tajikistan;
- Strong analytical and organizational skills;
- Excellent knowledge of Tajik and Russian languages;
- Working knowledge of English;
- Strong computer skills, including Microsoft Office applications and accounting software.

Specialist will be selected according to the procedures set out in IFAD's Procurement Manual (September 2010 edition).

Further information can be obtained at the address below during office hours from 08:00 to 17:00 local time, Monday to Friday.

Interested specialists must submit CV, two Recommendation letters and a cover letter in Tajik and English languages with indication of the position name to the address below (in person or by e-mail) by August 04, 2026 (17:00 Dushanbe time)

Address: Dushanbe, 35 Sheroz str. (building of the Ministry of Finance of the Republic of Tajikistan, 7th floor)

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