

**COMMITTEE ON PRIMARY AND SECONDARY VOCATIONAL EDUCATION
UNDER THE GOVERNMENT OF THE REPUBLIC OF TAJIKISTAN**

**TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING PROJECT
IN THE MOUNTAINOUS REGIONS OF TAJIKISTAN (TJK1035)**

VACANCY ANNOUNCEMENTS

The Republic of Tajikistan has received funding from the Islamic Development Bank (IsDB) in the amount of US\$ 17.15 million to finance the Technical and Vocational Education and Training Project in the Mountainous Areas of the Republic of Tajikistan (the Project). The project will improve the vocational training environment and the effectiveness of educational services by: (i) improving access to vocational training; and (ii) Improving the quality and relevance of vocational education and training.

The Committee on Primary and Secondary Vocational Education under the Government of the Republic of Tajikistan (Executive Agency) is recruiting specialists for the Project Implementation Group (PIG) for the position of Chief Engineer.

Key Responsibilities and Deliverables:

The details of the specific assignments/tasks of the Chief Engineer will be as follows:

- Work closely with the relevant structures of local executive authorities of pilot districts, cities and other government agencies on issues related to the construction/reconstruction of educational institutions/facilities in the field of primary and vocational education;
- Preliminary assessment of educational institutions/facilities in the field of primary and vocational education in order to identify/determine the volume of construction and installation work and their preliminary cost;
- Review the detailed design, financial assessment and other technical documentation of educational institutions/facilities in the field of primary and vocational education in pilot districts and cities;
- Participation in research, design, engineering and technological work on the construction/reconstruction of educational institutions/facilities in the field of primary and vocational education;
- Taking measures aimed at improving the quality of design and cost estimates and reducing the consumption of material resources during the construction of educational institutions/facilities in the field of primary and vocational education in pilot districts and cities;
- Participation in the preparation of design estimates and organization of engineering surveys for the development/refinement of a detailed design and other technical documentation;
- Monitoring the technical quality of design, urban planning and architectural planning solutions, the economical use of funds for design, surveys and work, as well as the timing of development of design and estimate documentation;
- Ensuring compliance of the developed design and estimate documentation with state standards, norms and rules;
- Coordination with relevant organizations and supervisory authorities in close cooperation with the Project Supervision Consultant;
- Resolving issues that arise during the design and construction process, organizing work to eliminate detected defects in design estimates and other technical documentation, as well as accounting for the costs of approved estimates;

- Monitoring the fulfillment by subordinate employees of their labor protection responsibilities, their compliance with the requirements of labor protection legislation, conducting professional level training on labor protection with employees;
- Ensuring high-quality technical and economic design of educational institutions/facilities in the field of primary and vocational education based on the use of the latest achievements of science and technology, the most suitable and economical design solutions;
- Verification of tender prices and authenticity of documents submitted by bidders, as well as verification of the qualifications and capabilities of bidders;
- Organizing the activities of the PIG in relation to consultants, contractors, suppliers and decision makers in accordance with established procedures;
- Direct supervision of contract performance by consultants, contractors and suppliers;
- Regular visits to construction sites of project areas and making entries in the observation log;
- Monitoring and control of the quality of construction and installation works and compliance with the contractors' work schedule;
- Carrying out control measurements of the scope of work submitted for approval by the project consultant;
- Carry out external control measures in educational institutions/facilities in the field of primary and vocational education;
- Timely verification of all construction documentation related to the progress of construction work, signing and approval of all construction documentation, including work reports and summary statements of the volume of work performed;
- Quick resolution of all emerging issues and disputes;
- Providing the head of the PIG with weekly and, if necessary, daily information on the progress of construction and installation work in educational institutions/facilities in the field of primary and vocational education;
- Participation in solving problematic issues of PIG;
- Any other assignment by the PIG Director.

Required skills, experience and qualifications:

- Master's degree in civil engineering or related field or graduate with 2 additional years of experience;
- Minimum 5 years of experience in the construction industry;
- Good problem solving and creative thinking skills, ability to multi-task and respond quickly;
- Knowledge of the local business environment in the construction industry;
- Knowledge of legislative and regulatory documents of the Republic of Tajikistan regarding construction work;
- Knowledge of the basics of work technology, development and approval of construction plans;
- Knowledge of technologies and methods of construction work, building codes and regulations, labor organization requirements during construction work;
- Knowledge of the development of design estimates and other technical documentation, the introduction of scientific and technical achievements and the experience of leading enterprises in the field of construction;
- Knowledge of labor protection rules and regulations, safety precautions, industrial sanitation and fire protection;
- Computer Literacy: Windows XP, Excel, Word, AutoCAD, ARCHICAD, MS Project and the ability to quickly learn new systems;

- Excellent written and oral communication skills in Tajik and Russian. Knowledge of English will be an advantage.

Contractual conditions:

- The duration of the contract will be 12 (twelve) months with 3 (three) months of probation period starting from the contract signing date and renewable annually subject to annual performance evaluation.
- Remuneration will be paid monthly in accordance with the salary scale agreed between the IsDB, Executing Agency, and Ministry of Finance (in line with the Decree of GOT #386 dated July 1, 2025).
- The position may require travel to project sites within Tajikistan. Travel expenses such as daily allowance, accommodation, etc. will be reimbursed in accordance with the relevant procedures.
- Engineer will be accountable to the PIG Director on day-to-day project activities.
- The place of work - Dushanbe city.

Required documents:

- CV and cover letter in Tajik and English;
- University diplomas along with translation into English;
- Two reference letters from the most recent employers;
- Copy of employment record book;
- Other relevant certifications.

Interested applicants must submit the required documents in printed or electronic form by 15:00 p.m. local time October 12, 2026 (documents submitted after this deadline are not subject to review) at the following address:

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